

RUSH TRANSCRIPT ORDER FORM

OFFICE OF THE REGISTRAR, UNIVERSITY OF MICHIGAN



Rush Processing

\$10 per copy. Request must be received by 12pm EST for same day processing. Delivery is postmarked the same day or faxed the same day.

Rush Processing
+ Next Business Day
Delivery

\$10 per copy + \$15 per US Street Address, \$25 per P.O. Box, or \$40 per International Address. Request must be received by 12pm EST for same day processing.

Standard Processing
+ Next Business Day
Delivery

\$15 per US Street Address or \$40 per International Address. Transcripts will be sent via overnight delivery after two business days.

Please return this form in person to Wolverine Services, 2200 SAB, or mail/fax the form to the address/fax number below.

Transcript Department
Office of the Registrar
University of Michigan
500 S. State St., LS&A Suite 5000
Ann Arbor, MI 48109-1382
Phone: 734.763.9066
Fax: 734.764.5556
ro.umich.edu

Student Information

Last Name

First Name

Middle Name

Former/Maiden Name (if applicable)

Student ID or last 4 SSN

Date of Birth

to

School or College

Years Enrolled

Degree Received

to

School or College

Years Enrolled

Degree Received

Current Address

Apt#

Current Address (continued)

City

State or Province

Postal Code

Email

Phone

Country (if not US)

Date

Payment

Cash or Check

Visa

Mastercard

Discover

Credit Card Number

Expiration Date

Billing Address (if different than current address)

I authorize a total of \$_____ to be charged.

 SIGNATURE OF CARDHOLDER REQUIRED

 **HANDWRITTEN SIGNATURE REQUIRED**

Send Transcripts To

Number _____

My Address Above
or

Number _____

My Address Above
or

Name

Address

City

State and Postal Code

Fax number

Please note: In compliance with the Payment Card Industry Data Security Standard, we cannot accept credit card information sent through email. Any emails or email attachments containing credit card data will be immediately deleted and the order will not be processed.