# Report of the Registrar of the University 

1928-1929

Reprinted from the Report of the President of the University of Michigan, 1928-1929

Ann Arbor 1930

## THE REGISTRAR OF THE UNIVERSITY

## To the President of the University:

Sir-I have the honor to present the report of the Registrar for the year 1928-1929.

## ADMISSIONS

Admission of freshmen from secondary schools.-Since the spring of 1926 one of the principal functions of the Registrar's Office has been the admission of students entering the University directly from the high schools. During the year 1928-1929 this work was carried forward in a manner similar to that in use in 1927-1928, with an added emphasis on careful selection both with regard to the previous preparation of the applicant and his general possibilities for becoming a satisfactory University of Michigan student.

During the year the Registrar issued a total of 1,532 permits to register to students applying for admission to the University without advanced standing. Of this number, 1,382 or 90.2 per cent entered. These figures compare with 1,622 permits for the year r927-1928 and 1,451 ( 89.4 per cent) entering. It is felt that the University is still experiencing a decrease in freshman enrollment due to the increase in appeal of the junior college to the student who wishes to have another two years of education at home.

Part I of the application blank is designed to place before the admission officer, in a somewhat condensed form, the applicant's background, his present accomplishments, and his plans for the future. Parts II and III give the personal qualifications and the scholastic attainments from the point of view of the principal of the high school. This furnishes considerable information from which to forecast probable success or failure. In all cases where the facts presented seem to offer questionable assurance concerning the success of the applicant, letters were written either to the principal or the applicant to discover whether the doubtful elements would still be existent provided the applicant should be allowed to enter. On satisfactory evidence showing changed conditions the applicant was allowed to enter. If the replies showed insufficient previous preparation, the applicant was advised to do additional work before admission could be granted. It is significant that both the percentage of withdrawals for "poor scholarship" and also for "other reasons" has decreased in 1928-1929 as compared with 1927-1928. We hope that this decrease may be even more pronounced in the next year. The principals of the high schools have given splendid co-operation, and we are hoping that the University of Michigan may establish a closer contact with them which will prove beneficial to the student, the high school, and the University.

With the hope that this bond might be cemented more firmly, the principals from the Michigan high schools were again invited to come to the University to interview former students who were enrolled as freshmen, to learn first-hand of the problems involved in transferring from high school to the University. About fifty principals and teachers visited the University on December 6, 1928, and were guests of the University at luncheon at the Michigan Union. The principals were supplied with Freshman Week examination scores for each of their students, and the students were asked to fill out an interview memorandum. This memorandum dealt with Freshman Week activities, working conditions at the University, previous instruction value, present instruction, outside activities, and plans for the future. This formed the basis for an interview which enabled the student to discuss freely his own problems; the principal to detect faults in his own educative method and to become familiar with the conditions and problems of the University in educative procedure; and the University to become better acquainted with preparatory school problems and practices. It is hoped that this plan when perfected will provide the high school principal with a method for acquiring first-hand information regarding the problems of university students and for understanding how to advise prospective university students while they are completing their preparatory courses in the high school. It is felt that the University profits by these interviews, in suggestions which may help to make the transition from the high school more pleasant and more successful for future students. The contact at this time furnishes a basis for an understanding which leads the principals to supply all pertinent information in cases of admission and enables the Registrar to carry on a frank and free correspondence with the principals resulting in more equitable adjustment of cases.

Co-operation with secondary schools.-The University of Michigan early adjusted her admission requirements to the capacities and interests of the high schools. With a liberalization of admission requirements and the admission of students on diploma, the University passed to the high schools the responsibility of preparing students for college. The University thus aided in invigorating our system of public education; for, in stimulating the high schools, it indirectly stimulated all the lower grades of the schools. The University of Michigan has constantly tried to avoid making a gap between high school work and college work. This requires close co-operation with the high schools of the State in order that changes when made will not tend to increase the requirements for admission more rapidly than the schools can alter the range of their instruction.

The Registrar has kept the principals promptly informed of the records of freshmen. At the close of the first semester, grades of all. freshmen were mailed to the high school principals. Several general letters of information were mailed to the principals during the year informing them of changes in requirements and regulations.

Personal visits by the Registrar to the schools, addresses to high school assemblies, attendance at meetings of the high school officials, and other
means of keeping in touch with the principals were continued during the year. The meetings attended and some of the schools visited by the Registrar during 1928-1929 are as follows: Iron Mountain, to attend the annual meeting of the Seventh District of the Michigan Education Association, October 4-6, 1928; Norway, Crystal Falls, Iron River, Alpha, Stephenson, and Daggett, to inspect the high schools, October 6-ri, 1928; Grosse Pointe, to address the Southeastern Michigan High School Principals' Roundtable, October 12, 1928; Detroit, to attend the Ninth District meeting of the Michigan Education Association and address the high school section of that Association, October 18, 1928; Royal Oak, to address the high school assembly, October 24, 1928; Jackson, for conference with high school inspectors from the University and the State Department of Public Instruction, November 21, 1928; Detroit, to address a conference of private and parochial schoois, December 4, 1928; Detroit, to address a meeting of the Parent-Teacher Association at Northwestern High School, December 6, 1928; Lansing, to attend the annual meeting of the High School Principals' Division of the Michigan Education Association, December 13-14, 1928; Bay City, to address the Bay City Junior College assembly, January 9, 1929; Marshall, to address the high school assembly and confer with seniors concerning college entrance, January 22, 1929; Detroit, with Professor Gram, to confer with high school principals concerning college entrance requirements, January 24, 1929; Chicago, to attend a conference of a committee of the North Central Association concerning report of freshman grades to high school principals, January 25, 1929; Lansing, to attend a meeting of the high school inspectors of the University and the State Department of Public Instruction, February 19, 1929; Royal Oak, to attend a meeting of the Southeastern Michigan High School Principals' Roundtable, March 8, 1929; Cleveland,.. Ohio, and New York City, to attend annual meeting of the National Education Association, Department of Superintendence, and a meeting of the College Entrance Board Committee on Examinations in English for Foreign Students, February 25 to March I, 1929; Chicago, to attend the annual meeting of the North Central Association as a member of the Commission on Secondary Schools, March 13-16, 1929; Lansing, to attend a meeting of the Michigan Education Association, March 28-30, 1929; Detroit, to inspect St. Bernard and St. Joseph High Schools, April 10, 1929; Seattle, Washington, to attend the seventeenth annual meeting of the American Association of Collegiate Registrars, April 15-19, 1929; Port Huron, to address a meeting of the Michigan Association of Junior Colleges, May 17, 1929; Grand Rapids (Creston High School), Bear Lake, Copemish, Buckley, and Beulah, with the Director of High School Inspection, to confer with principals and school board members concerning the accrediting of high schools, May 22-23, 1929; Rochester, to address the high school assembly, June 4, 1929; Big Rapids, to deliver the commencement address at Ferris Institute, June 28, 1929.

Co-operation with the Freshman Week Committee.-The Freshman Week plan which was put into operation for the first time in 1927 was
continued for the year 1928-1929. Professor William A. Frayer was again chairman and under his guidance the week proved to be even more of a success than it had previously been. The details of Freshman Week were arranged in the Office of the Registrar. The plan provided that fifteen men be assigned to each men's group and twenty women to each women's group. There were fifteen Engineering groups; thirteen groups for the Colleges of Literature, Science, and the Arts; ten Pre-Business groups; thirteen Pre-Law groups; twelve Pre-Medical and Pre-Dental groups; six Pre-Science groups; two Physical Education groups; two Pharmacy groups; four Architecture groups. There were twenty-one groups for the women: one group composed entirely of Oral Hygienists, and two groups for Physical Education students; while in the remaining groups students were assigned according to the Adviser who seemed best able to advise them along the lines of their major interests.

For the first time group appointments for medical examination, registration, classification, library trips, and attendance at the lawn party were made. This meant that the Adviser was responsible for seeing that his entire group was presented at the time indicated in the program for the various events. This simplified a great deal the making of appointments for registration and classification. Since it meant that any one of a group might be taken first, the failure of any one individual to arrive exactly at the time specified did not delay the whole schedule of those in charge of medical examinations, registration, etc. Consequently the whole freshman procedure moved more smoothly than had been the case in preceding years.

Early in the summer, plans were made for the entire week and as soon as the schedule and all other arrangements had been made, the program was printed: This included introductory statements concerning when to come to Ann Arbor, how to obtain assistance and advice, how to secure rooms, fraternity rushing, Freshman Week examinations, and other information of interest to freshmen. It also contained a complete schedule of events for all groups, directions for registration, and a map of the campus. These programs were mailed to each freshman, together with his permit to register and a small group schedule card showing his Adviser's name, his Adviser's room number on the campus, and a complete schedule for his own group events similar to that appearing in the Freshman Week program under the complete listing of all group schedules.

The entering freshmen were required to have their medical examinations under the direction of the Health Service at the University of Michigan. Certificates from doctors at home were not accepted. The medical blanks were given to the student by the Adviser in advance of his appointment and all parts to be filled in by the student were completed before he appeared for his examination.

The Advisers were given complete printed instructions concerning registration and other details about the program for the week. They were also furnished with the application blanks for their students sufficiently far in advance of the arrival of the students to enable them to go over the blanks thoroughly and become acquainted with each of the students before Fresh-
man Week. The blank gives a cross section of the student's life showing a bit of his background, his present accomplishments, and his plans for the future. The Adviser is thus able to familiarize himself 'with the individual needs and problems of each student and is ready to guide him wisely in his plans for work at the University of Michigan. The Adviser is the main factor in the successful orientation of the entering freshmen to their new surroundings, and the Registrar feels that a word of praise for the splendid co-operation of the Advisers would not be out of place at this point. With very few exceptions the Advisers were on hand throughout the entire Freshman Week and seemed to feel a genuine interest in the project. Some of the Advisers kept their groups together for the entire year and reported that the experiences gained by the contact were both a pleasure and a benefit.

The Freshman Week schedule included a General Assembly addressed by the President and the Dean of Students, inspection trips, general mixers both for men and for women, talks on "How to Study," organized play activities, a lawn party at the home of Dean and Mrs. Joseph A. Bursley, a "freshman sing," a University motion picture, and pre-professional conferences with University faculty from the various fields of specialization. It concluded with church services in the various Ann Arbor churches and a complimentary organ recital offered by the faculty of the School of Music in Hill Auditorium.

The Registrar's Office received very few "distress signals" during the week and talks with the various Advisers would seem to indicate that the mechanics of the week worked out very well. This is due in a large part to the arrangement for handling an entire group within an appointment period. If more Advisers were available it might be desirable to reduce the size of the groups, thius making possible more individual contact, but the present scheme of things seems to be working out quite satisfactorily, and we are hoping to smooth off the rough edges of the present arrangement and continue more or less the same system for another year.

General Correspondence.-Requests for information ranging from "How do I arrange to take a course in embalming?" to requests for advice about "sources of information concerning celestial bodies" are received by the Registrar. The general questions are answered in the Registrar's Office and requests for technical information are forwarded to an authority on the subject in question. In addition to these requests for information, there are of course thousands of letters during the year asking for catalogues, application blanks, and other information directly concerned with prospective admission. In every case an attempt is made to furnish all the information by a personal reply designed to indicate a desire to render any service the applicant may feel is needful in helping him to formulate his plans for a higher education. This is made possible by the use of the Dictaphone Station, and the excellent service furnished by this department has enabled the Registrar to answer these letters without delay. The duplex envelope, carrying the personal letter, bulletin, and application blank, has been con-
tinued in use, since it offers an excellent means of having the admission material and the explanation of its use reach the applicant at the same time.

Co-operation with the Michigan Schoolmasters' Club.-It was again the privilege of the Registrar's Office to co-operate with the Michigan Schoolmasters' Club in organizing and planning for the Annual Meeting of the Club which was held in Ann Arbor, April 25, 26, and 27, 1929. This office also worked with the following other organizations meeting concurrently: Michigan Association of Collegiate Registrars, Michigan High School Debating League, Michigan Historical Association, State Association of Elementary School Principals, and State Federation of Teachers' Clubs.

The Registrar's Office again arranged for high school principals and teachers to visit University classes, especially in first-year subjects. This was for the purpose of better acquainting the high school teachers with the freshman courses at the University. A special high school student conference was held in connection with the Twelfth Annual Conference of the Michigan High School Debating League. A representative of the University spoke on "Choosing a College."

With the effective co-operation of the Editorial Department of the Registrar's Office, the Journal of the Michigan Schoolmasters' Club was issued in January 1929 instead of in March as in the previous year.

Co-operation with the Committee on Honors Convocation.-The program for the Fifth Annual Honors Convocation was prepared for the printer by the Registrar's Office. The recorders of the various Schools and Colleges and the presidents of the various honor societies sent in lists of honor students to the Registrar's Office, and the recorder of the Graduate School furnished a list of graduate fellows. Wherever the name of a student appears in more than one place on the program it is essential that all of the honorary memberships be indicated. This means a careful checking of the lists before they are sent to the printer. In accordance with the policy followed in previous years, copies of the Honors Convocation Program were sent to the high schools. These programs were mailed with a letter explaining the qualifications necessary for participation in and the reasons for the Convocation.

Invitations were also mailed from the Registrar's Office to the students whose names appeared on the list.

Executive Committee of the University College.-At the meeting of the Board of Regents, held in June, 1928, the following were appointed as members of the Executive Committee of the University College: Professors P. E. Bursley, E. C. Case, A. L. Cross, W. A. Frayer, L. M. Gram (Chairman), W. C. Hoad, L. A. Strauss, J. G. Winter, C. S. Yoakum, and Registrar I. M. Smith.

This committee met regularly on Wednesday of each week, for fifteen weeks, in the office of the Chairman. The Registrar was made .Secretary of the Committee. The work was carried on through the following sub-
committees: 1) Entrance Requirements, 2) Curricula, 3) Faculty, and 4) Weekly Class Program.

The Executive Committee had not yet reached the point of making a final report when President Little resigned and requested the suspension of all operations of the plans for the University College until the views of his successor were made known.

At a meeting of the Executive Committee of the Board of Regents, held January 21, 1929, the Committee ruled that, "whereas no plans already made are to be put in operation until the time named (September 1930), nevertheless this action is not to be construed as putting an end to the planning now being done by the Executive Committee of the University College already appointed, of which Professor L. M. Gram is Chairman. It is expected that this Committee will continue its present function of making a detailed report of a plan for the University College for such use as may later be made of it."

Vouchers Audited.-The action of the Regents on May 20, 1927, authorized the Registrar either personally or by duly authorized deputy formally to endorse for the Regents currently each month the vouchers under which the University funds are expended. The vouchers are assembled in the Treasurer's Office and all necessary signatures, including those of the President and the Secretary of the University, have been attached thereto before they are turned over to the Registrar's Office. Each voucher is endorsed with the initials of the authorized agent, indicating that the voucher has been audited. This involves a great amount of routine work, and were an improvement on this method possible it would be most welcome.

## STATISTICS

The usual statistical tables showing the number and distribution of faculty members, the enrollment and distribution of stadents, and the degrees and certificates conferred during 1928-1929 have been prepared by this office and are presented as follows:

## FACULTY STATISTICS

## TABLE I. UNIVERSITY STAFF BY RANKS

r. Officers and Faculty Emeritus

Dean Emeritus of Women ..................................................................
Dean Emeritus of the Colleges of Engineering and Architecture.............. 1 Professors Emeritus:

College of Literature, Science, and the Arts . . ........................... 5
College of Engineering . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 3
Medical School . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 4
Law School . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 2
College of Pharmacy . . . . ... . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .
Library .................................................................................. . . . . 2
Music . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .
School of Dentistry . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 2
Total . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 23
2. General Administrative Officers

Dean of Administration . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .
Assistant to the President . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . I
Deans and Directors of Schools, Colleges, and Divisions ........................ 3
Deans of Men, Advisers to Women, and Dean of Student Activities.......... 6

Recorders ..........................................................................................
Financial Officers:
Secretary and Business Manager ................................................ I
Assistant Secretaries . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 2
Treasurer . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . I
Other financial officers . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 5
University Hospital Director . . . . . . . . . . . . . . . . . . .................................
Assistant Directors . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 2
Librarians ......................................................................................... 4
Directors of Athletics and Gymnasiums .......................................... 4
Health Service Physician .................................................................... I
Superintendents of Buildings and Grounds, Officers in charge of Dormitories,'
etc. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 8
Editor, Museum Officers, Employment Officers . . . . . . . . . . . . . . . . . . . . . . . . 4

Total . ....................................................................................... 66

| 3．Teaching Faculty $\dagger$ | Men | Women | Total |
| :---: | :---: | :---: | :---: |
| Professors | 184 | 2 | 186 |
| Associate Professors | 90 | 2 | 92 |
| Assistant Professors | 164 | 7 | 171 |
| Instructors | 287 | 37 | 324 |
| Total | 725 | 48 | 773 |

Note．－The figures given above include the following faculty members already listed as administrative officers under 2 in the ranks indicated：

Professors：
Deans of Schools and Colleges ．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．． 10

Dean of Students ．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．I
Assistant Deans－Literature，Science，and the Arts，and Engineering and Architecture
Directors of Simpson Memorial Institute，Hygiene and Public Health，Inter－ collegiate Athletics，University Health Service，Women＇s Physical Edu－ cation，Bureau of Student Personnel Research，and Inspection of High Schools
Research Fellow in Student Personnel ．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．i
Associate Professors：
Assistant Dean of Students
I
University Extension Health Lecturer ．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．I
Assistant Professors：
Director of Chemistry Store，Health Service Physician，Manager of High School Debating League，Assistant Director of Intramural Sports，and Sanitarian at Health Service

4
Instructor：
Assistant to Dean of Medical School ．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．I
Total ．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．．． 29
Distribution of Teaching Faculty by Schools and Colleges

|  | $\begin{aligned} & \text { ن } \\ & \text { ت } \\ & \text { Hi } \\ & \dot{\sim} \\ & \dot{\sim} \end{aligned}$ |  | ت̇ं | $\begin{aligned} & 3 \\ & 0 \\ & 1 \end{aligned}$ | $\begin{aligned} & \text { घ̇ } \\ & \text { 荷 } \\ & \text { H } \end{aligned}$ | 㞧 | 華 | $\begin{aligned} & \text { 己 } \\ & \dot{4} \\ & \dot{\sim} \\ & \dot{\sim} \end{aligned}$ | $\begin{aligned} & \text { nig } \\ & 0 \\ & \text { B } \\ & \text { an } \\ & \dot{0} \\ & \dot{y} \end{aligned}$ |  |  | $\stackrel{\text { in }}{\stackrel{y}{7}}$ |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Professors | 73 | 44 | 22 | 17 | 0 | 8 | 11 | 3 | 3 | 5 | 1 | 0 | 0 | 187 | 108 |
| Associate Professors | 38 | 25 | 8 | 0 | 2 | 1 | 8 | 4 | 5 | 3 | 0 | 0 | 0 | 94 | 57 |
| Assistant Professors | 73 | 49 | 19 | I | 1 | 4 | 6 | 5 | 4 | 3 | 4 | 0 | 2 | 171 | 81 |
| Instructors | 140 | 47 | 63 | 0 | 1 | 21 | 7 | 6 | 7 | 13 | 0 | 18 | I | 324 | 95 |
| Total | 324 | 165 | 112 | 18 | 4 | 34 | 32 | 18 | 19 | 24 | 5 | 18 | 3 | 776 | 341 |

$\dagger$ The count of members on the University Staff has been made upon the basis of the budget as originally adopted．
＊This includes duplicates as follows：
I Professor：L．，S．，and A．－Bus．Ad．
2 Associate Professors：L．，S．，and A．－Ed．；Ed．－Hyg．，P．H．，and Phys．Ed．
＊＊Members of the Summer Session Faculty not here during the regular year are as follows：Professors，29；Associate Professors，5；Assistant Professors，10；Instructors， 1；Total，45．These are included in the above total．

## STUDENT STATISTICS

TABLE II. ENROLLMENT OF STUDENTS BY SCHOOLS AND COLLEGES
Regular Session Resident Students
Men $\begin{gathered}\text { 1927-1928 Women }\end{gathered} \quad \begin{gathered}\text { 1928-1929 } \\ \text { Won }\end{gathered}$ Women Total
College of Literature, Science, and the Arts


| School of Dentistry |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Resident Dental Students | 3437 | 350 | 330 | 4 | 334 |
| Resident Oral Hygienists | 024 | 24 | 0 | 25 | 25 |
|  | School of Education |  |  |  |  |




## Extension Students

|  | 1927-1928 |  |  | 1928-1929 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Men | Women | Total | Men | Women | Total |
| Extension (L., S., \& A.) | 339 | 621 | 960 | 387 | 729 | 1,116 |
| Extension (Eng.) | 55 | 0 | 55 | 208 | 2 | 210 |
| Extension (Ed.) | 74 | 203 | 277 | 173 | 357 | 530 |
| Extension (Bus. Ad.) | 0 | 0 | 0 | 74 | 9 | 83 |
| Net Total | 468 | 824 | 1,292 | 842 | 1,097 | 1,939 |

Note-The decrease in the number of Regular Session and Summer Session students may be attributed in part to the increase in the number of junior colleges throughout the country. The fact that many of the students who would attend a state university are more or less limited financially accounts, I believe, to some extent for the decrease in enrollment with the advent of good schools nearer home.

## TABLE III. ENROLLMENT BY COLLEGES OF RESIDENT REGULAR SESSION STUDENTS AND SUMMER SESSION STUDENTS

(i.e., Total Entollment, less Extension Service Students)

| School or College | 1927-1928 |  | 1928-1929 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Women | Net* <br> Total | Men | Wormen | Net* <br> Total |
| College of Literature, Science, and the |  |  |  |  |  |
| Arts . . . . . . . . . . . . . . . . . . . . . . . . 3, 3,777 | 2,027 | 5,804 | 3,369 | 1,868 | 5,237 |
| Colleges of Engineering and Architecture: |  |  |  |  |  |
| Engineering . . . . . . . . . . . . . . . . . . 1 , 343 | 1 | I,344 | 1,387 | 3 | 1,390 |
| Architecture . . . . . . . . . . . . . . . . . 339 | 40 | 379 | 307 | 53 | 360 |
| Medical School . . . . . . . . . . . . . . . . . . . 757 | 59 | 816 | 781 | 56 | 837 |
| Law School ............................ 621 | 20 | 641 | 622 | 19 | 641 |
| College of Pharmacy . . . . . . . . . . . . . . 109 | 14 | 123 | 108 | 9 | 117 |
| School of Dentistry ................... 343 | 7 | 350 | 330 | 4 | 334 |
| Oral Hygienists . . . . . . . . . . . . . . . . 0 | 24 | 24 | 0 | 25 | 25 |
| School of Education . . . . . . . . . . . . . . 320 | 753 | 1,073 | 295 | 623 | 918 |
| School of Business Administration ..... 99 | 7 | 106 | 93 | 4 | 97 |
| School of Forestry and Conservation.... 25 | 0 | 25 | 32 | 0 | 32 |
| University Hospital School of Nursing. . 0 | 251 | 251 | 0 | 253 | 253 |
| Graduate School . . . . . . . . . . . . . . . . . . 1 , I 29 | 731 | 1,860 | 1,299 | 750 | 2,049 |
| Gross Total . . . . . . . . . . . . . . . . . . . . . . . 8,862 | 3,934 | 12,796 | 8,623 | 3,667 | 12,290 |
| Duplicates between Schools and Colleges. 380 | 60 | 440 | 328 | 35 | 363 |
| Net Total, Resident Regular Session and Summer Session ................8,482 | 3,874 | 1 2,356 | 8,295 | 3632 | I 1,927 |

Note.-This is the first time that a table of this nature has been published. Many requests for the combined enrollment of regular session resident students and Summer Session students without including those taking Extension courses made it seem advisable to publish this information. A graphic interpretation of these enrollment figures may be found on page 13.

[^0]GRAPEIC INTHRPRETATION OP THE ENROLTMENT OF RESIDENT REGGULAR SESSION AND SUMMER SESSION STUDENIS BY SCHOOLS AND COLTEGES ACCORDING TO THB PERCENTAGE EACH SCHOOL OR COLTEGE ENROLDMENT IS OP THE TOTAL ENROLIMENT


TABLE IV. ENROLLMENT BY COLLEGES OF ALL STUDENTS—RESIDENT AND NONRESIDENT REGULAR SESSION STUDENTS AND SUMMER SESSION STUDENTS

| School or College Me | 1927-1928 |  | 1928-1929 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Net* |  |  | Net* |
|  | Women | Total | Men | Women | Total |
| College of Literature, Science, and the |  |  |  |  |  |
| Colleges of Engineering and Architecture: |  |  |  |  |  |
| Engineering .....................1,398 | 1 | 1,399 | 1,595 | 5 | 1,600 |
| Architecture ..................... 339 | 40 | 379 | 307 | 53 | 360 |
| Medical School ....................... 757 | 59 | 816 | 781 | 56 | 837 |
| Law School .......................... 621 | 20 | 641 | 622 | 19 | 641 |
| College of Pharmacy .................. 109 | 14 | 123 | 108 | 9 | 117 |
| School of Dentistry .................... 343 | 7 | 350 | 330 | 4 | 334 |
| Oral Hygienists ................... 0 | 24 | 24 | - | 25 | 25 |
| School of Education .................. 390 | 952 | 1,342 | 465 | 976 | I,441 |
| School of Business Administration..... 99 | 7 | 106 | 167 | 13 | 180 |
| School of Forestry and Conservation.... 25 | - | 25 | 32 | 0 | 32 |
| University Hospital School of Nursing. o | 251 | 251 | $\bigcirc$ | 253 | 253 |
| Graduate School ......................1,129 | 731 | 1,860 | 1,299 | 750 | 2,049 |
| Gross Total . . . . . . . . . . . . . . . . . . . .9,323 | 4,745 | 14,068 | 9,459 | 4,75I | 14,210 |
| Duplicates between Schools and Colleges. 385 | 90 | 475 | 357 | 84 | 44 I |
| Net Total, All Students . ${ }^{\text {a }}$ (.......8,938 | 4,655 | 13,593 | 9,102 | 4,667 | 13,769 |

*Duplicates within each School or College between sessions have been deducted.


TABLE V．MICHIGAN STUDENTS By COUNTIES（continued）

|  | University Accredited Schools 1928－1929 |  | $\begin{aligned} & \text { Die } \\ & \frac{5}{0} \end{aligned}$ |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  | 范 <br>  |
| Lenawee | 2 | 12 | 2，186 | 219 | 48 | 97 |
| Livingston | o | 5 | 777 | 78 | 18 | 60 |
| Luce | － | 1 | 210 | 21 | 6 | $1{ }^{1}$ |
| Mackinac | 1 | 1 | 137 | 14 | 8 | 4 |
| Macomb | 2 | 13 | 1，979 | 198 | $3^{8}$ | 108 |
| Manistee | － | 6 | 785 | 79 | 21 | $3{ }^{1}$ |
| Marquette | I | 9 | I，944 | 194 | 46 | 83 |
| Mason | 1 | 3 | 817 | 82 | 20 | 25 |
| Mecosta | I | 3 | 625 | 63 | 18 | 12 |
| Menominee | － | 3 | 888 | 89 | 24 | 20 |
| Midland | － | 2 | 537 | 54. | 17 | 22 |
| Missaukee | 0 | I | 234 | 23 | 9 | 7 |
| Monroe | ． | 5 | 900 | 90 | 37 | 90 |
| Montcalm | 。 | 9 | ז，254． | 125 | 30 | 17 |
| Montmorency | 。 | 1 | ${ }^{1} 35$ | 14 | 4 | 2 |
| Muskegon | 2 | 6 | 2，250 | 225 | 62 | 107 |
| Newaygo | － | 4 | 649 | 65 | 17 | 14 |
| Oakland | 4 | 21 | 5，591 | 559 | 90 | 330 |
| Oceana | － | 5 | 559 | 56 | 16 | 14 |
| Ogemaw | － | 1 | 172 | 17 | 8 | 3 |
| Ontonagon | － | 5 | 449 | 45 | 18 | 10 |
| Osceola | 。 | 6 | 618 | 62 | 15 | 17 |
| Oscoda | － | I | 77 | 8 | o | － |
| Otsego | o | 1 | 150 | 15 | 6 | 5 |
| Ottawa | 2 | 6 | 1，956 | 196 | 48 | ${ }^{10} 3$ |
| Presque Isle | o | 2 | 300 | 30 | 12 | ${ }^{1}$ |
| Roscommon | o | － | 74 | 7 | 2 | I |
| Saginaw | 5 | 5 | 3，205 | 321 | 100 | 177 |
| St．Clair | 2 | 6 | 1，802 | 180 | 58 | 82 |
| St．Joseph | o | 8 | 1，340 | 134 | ${ }^{27}$ | 35 |
| Sanilac | － | 8 | 1，149 | 115 | 31 | 20 |
| Schoolcraft | － | 1 | 319 | 32 | ${ }^{10}$ | 10 |
| Shiawassee | － | 10 | 1，606 | 161 | 36 | 52 |
| Tuscola | － | 11 | 1，393 | 139 | 33 | 33 |
| Van Buren | o | 11 | 1，531 | 153 | 31 | 54 |
| Washtenaw | 3 | 8 | 2，595 | 260 | 50 | r，455 |
| Wayne | ${ }^{38}$ | 33 | 42，069 | 4，207 | 1，178 | 3，298 |
| Wexford |  | 4 | 768 | 77 | 18 | 26 |
| Total | ． 96 | 469 | 141，536 | 14，159 | 3，715 | 8，984 |

Note－－Table $V$ is an attempt to link up the high school enrollment in the State with the enrollment in the University of Michigan．Part of this information was furnished by the State Department of Public Instruction and part was obtained from the report of the High School Inspector for the University and from the count of students by counties in Michigan as made in the statistical division of the Registrar＇s Office．A map of Michigan showing the total students entolled from each Michigan county and also the freshmen from each county will be found on page 154.


TABLE VI. COUNT OF STUDENTS BY STATES AND COUNTRIES


[^1]TABLe vi．（Continued）

|  |  |  |  |  |  | 帚 |  |  | $\begin{aligned} & \text { 号 } \\ & \text { 苞 } \\ & \text { 句 } \end{aligned}$ | $\begin{aligned} & \text { ® } \\ & \dot{\sim} \\ & \dot{m} \end{aligned}$ |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | ．Brit．Col． | 1 | － | 二 | － | 2 | 23 | 二 | 二 | 二 | 二 二 | －I | ${ }_{1}$ | 4 |  | $\stackrel{9}{8}$ | 二 | 8 |
|  | Arizona | 3 | I | － | I |  | 1 | － | － | －－ | －－ | I | － | 3 |  | 10 | 3 | 7 |
|  | N．Mexico | 3 | － | I | 1 |  |  | － |  |  |  |  | －－ | 3 | 3 | 8 | 1 | 7 |
|  | Colombia | I | 3 | － | － | － |  |  | － | － | －－ | － | －－ | 3 |  | 7 | 1 | 6 |
|  | ．Panama | 1 | 4 | 1 | － |  |  | － |  |  | － |  | －－ | 1 | I | 7 | 1 | 6 |
|  | R．Island | 3 | 2 |  | － |  |  |  |  |  |  |  | －I | － |  | 6 | － | 6 |
|  | Idaho | 2 | － | － | I |  | 1 － | － | － | － 1 | 1 I | － | －－ | － |  | 6 | 1 | 5 |
|  | －Bolivia | － | 2 | 2 | － | － | － | － |  | － | － | － | － | 1 |  | 5 | － | 5 |
|  | ．England |  |  |  |  |  |  |  |  |  |  | － | 5 |  |  | 5 |  | 5 |
|  | ．Mexico | － | 4 | － | － |  | － | － |  |  | － | － | I | － |  | 5 | － | 5 |
|  | ．Delaware | － | 2 | I | － |  |  | － |  |  |  |  | － 1 | 1 |  | 5 | 1 | 4 |
|  | N．H． | I |  |  | － |  |  | － |  | － | －－ | 二 | － 1 | 1 |  | 5 | 1 | 4 |
|  | Russia | － | 2 | 1 | － |  | － | － |  |  |  | － | － 1 | － |  | 5 | 1 | 4 |
|  | ．Bulgaria | － | 2 |  |  |  |  |  |  |  |  |  | － 1 | 1 |  | 4 | 1 | 3 |
|  | Hungary | 2 | 1 | － | － |  | － | 1 | － | － | －－ | － | －－ |  |  | 4 | 1 | 3 |
|  | ．Italy S ．Africa | － | $\underline{1}$ | 二 | 二 |  |  | 2 |  |  |  | 二 | － | ${ }^{2}$ |  | 4 | 1 | 3 |
|  | ．Syria | 1 | 1 | 1 | － |  | － | － | － | － | －－ | － | － | 1 |  | 4 | 1 | 3 |
|  | Canal Zone | I | 1 | 1 | － | － | － | － |  |  |  |  |  | － |  | 3 | － | 3 |
| 69. | Persia | I | 2 | － | － |  |  | － | － | －－ |  | － | － | － |  | 3 | － | 3 |
|  | Argentina | － | 1 | － | － | － | － | － | － | － | －－ | － | 1 | ． 1 |  | 3 | 1 | 2 |
|  | Chile | － | 1 | － | － |  |  | － |  | － | － |  | － | $z$ |  | 3 | 1 | 2 |
|  | Germany | － |  | 1 | － |  |  | － |  |  |  | － | － 1 | 1 |  | 3 | 1 | 2 |
|  | Ireland | 1 | － | － | － | － | － | － |  | － |  | 二 | －I | I |  | 3 | 1 | 2 |
|  | Java | － | 1 | － | － | － | － | $\underline{1}$ | － |  |  |  |  | － |  | 2 | － | 2 |
|  | Manitoba | －－ | 1 | 二 | 二 |  |  | 二 |  |  |  |  |  |  |  | 2 |  | 2 |
|  | Poland |  |  |  |  |  |  |  |  |  |  | － | 2 | － |  | 2 | － | 2 |
|  | Quebec | I | － | － | － |  |  | － | － | － | － | － | －－ | 1 |  | 2 | － | 2 |
|  | Hindustan | － |  | － |  | － |  |  |  |  | － |  | － 1 | 1. |  | 2 | 1 | 1 |
|  | Alberta | 二 | － |  |  |  |  |  |  |  |  |  |  | I |  | T | － | 1 |
|  | Burma | － | 1 | － | － |  |  |  |  |  |  |  | － |  |  | i | － | 1 |
|  | Costa Rica | － | 1 | － |  |  |  | － | － | － |  |  |  | － |  | I | － | －I |
|  | Denmark | － | 1 |  |  |  |  | － | － |  |  |  |  | － |  | 1 | － | I |
|  | Greece | － | － | 1 | － |  |  | －－ |  |  |  | － |  | － |  | I | － | 1 |
|  | ．Guadeloupe | 二 | － | 二 | 1 |  |  |  |  |  |  |  |  |  |  | I |  | －${ }_{1}^{1}$ |
|  | Iraq | － | 1 | － |  |  |  | － |  |  |  |  |  | － |  | I | － | 1 |
| 88. | Nevada |  | － |  |  | 1 | － |  |  |  |  | － |  |  |  | 1 | － | 1 |
|  | Nova Scotia | a | － |  |  |  |  | － | － | － |  | － | I | － |  | I | － | I |
|  | Palestine | 1 |  | － | － | － |  | － | － |  |  | － | － | － |  | I | － | I |
|  | Peru | － | 1 | － |  |  | － |  | － | － |  | － | ．－ | － |  | 1 | － | 1 |
|  | Scotland | － | － |  | － |  |  |  | 一 |  |  | － | － | － |  | I |  | I |
|  | Siberia |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 1 |  | 1 |
|  | Sweden | I | － | － | － | － |  | － |  | 二 |  | － | － | － |  | 1 | － | 1 |
|  | Trinidad | 1 | － |  |  |  |  | － |  |  |  | － | － |  |  | 1 |  | 1 |
|  | Totals 5， | 5，889 | 1，517 | 345 | 679 | 563 | 95 | 359 | 1，006 | 17 r | 32 | 253 | 1，091 | 3，485 |  | 5，485 | 1，716 | 3，769 |

Note．－The map shown on page 157 shows the distribution of students in the United States according to the above table．It also shows the freshman enrollment by states．


## TABLE VII. ENROLLMENT.FROM 1843 TO 1929

| Year | Total |
| :---: | :---: |
| 1843-44. | 53 |
| 1844 -45 | 53 |
| 1845 -46. | 70 |
| 1846-47. | 67 |
| 1847.48. | 89 |
| 1848-49. | 77 |
| 1849-50. | 72 |
| 1850-51. | 159 |
| 1851-52.. | 216 |
| 1852-53. | 222 |
| 1853 -54. | 244 |
| 1854-55 | 288 |
| 1853-56. | 390 |
| 1856-57.. | 480 |
| 1857.58. | 449 |
| 1858-59. | 430 |
| 1859-60.. | 519 |
| 1860.61 | 674 |
| 1861-62. | 615 |
| 1862-63. | 652 |
| ${ }_{1563} \mathrm{~S}_{4}$. | 856 |
| 1864 -65 | 953 |
| 1865.66 | I,205 |
| 1866-67.. | 1,255 |
| 1867-68.. | 1,273 |
| 1868 -69. | 1,114 |
| 1869.70. | 1,1t2 |
| 1870.71 | 1,1io |
| 1871-72.. | 1,207 |
| 1872 -73. | 1,163 |
| 1873 -74. | 1,105 |
| 1874-75. | 1,191 |
| 1875-76.. | 1,129 |
| 1876-77. | 1,1II |
| 1877-78. | 1,230 |
| 1878 -79. | 1,372 |
| 1879 -80. | 1,427 |
| 1880-81 | 1,534 |
| 1881-82. | 1,534 |
| 18S2-83.. | 1,440 |
| 1883.84. | 1,377 |
| 1884-85.. | 1,295 |
| 1885.86.. | 1,401 |
| 1886-87.. | 1,572 |


| Year | Total |
| :---: | :---: |
| 1887 -88. | . 1,667 |
| 1888-89. | . 1,882 |
| 1889-90. | . 2,153 |
| 1890-9 I | - 2,420 |
| 1891-92. | . 2,692 |
| 1892-93. | . 2,778 |
| 1893-94. | . 2,659 |
| 1894-95. | . 2,864 |
| $1895-96$. | . 3,014 |
| 1896-97. | . 2,975 |
| 1897-98. | 3,223 |
| 1898-99. | - 3,192 |
| 1899-190 | . 3,441 |
| 1900-or. | 3,712 |
| 1901-02. | - 3,709 |
| 1902-03. | . 3,792 |
| 1903 -04. | . 3,957 |
| 1904-05. | . 4,136 |
| 1905-06. | 4,571 |
| 1906.07. | . 4,746 |
| 1907-08. | 5,010 |
| 1908-09. | . 5,223 |
| 1909-10. | . 5,383 |
| 1910.11. | . 5,381 |
| 1911-12. | . . 5,582 |
| 1912-13. | .. 5,805 |
| 1913-14. | . 6,258 |
| 1914.15. | . 6,857 |
| 1915-16. | . 7,214 |
| 1916.17. | . 7,517 |
| 1917-18. | 6,734 |
| 1918.19 | 2,25 |
|  | $\ldots . .7,288$ |
| 1919-20. | ... 9,401 |
| 1920-21. | ....10,623 |
| 1921-22. | ...11,120 |
| 1922-23. | ...11,450 |
| 1923-24. | ...12,291 |
| 1924.25 | ...12,312 |
| 1925-26. | ... 12,690 |
| 1926-27 | .13,257 |
| 1927 -28. | .13,593 |
| 1928-29. | ..13,769 |

Note.-This table includes Regular Session students, Summer Session students, and those taking Extension courses.
$-22-$
TABLE VIII. DEGREES, CERTIFICATES, AND DIPLOMAS CONFERRED IN 1928-I929
College of Literature, Science, and the Arts:
Bachelor of Arts ..... 917
Bachelor of Arts (in Library Science) ..... 53
Bachelor of Science ..... 29
Bachelor of Science (in Chemistry) ..... 8
Bachelor of Science (in Medicine) ..... 13
Colleges of Engineering and Architecture:
Bachelor of Science in Architecture-
Architecture ..... 18
Architectural Engineering ..... 10
Bachelor of Science in Design-
Decorative Design ..... 2
Bachelor of Civil Engineering ..... I
Bachelor of Science in Engineering-
Aeronautical Engineering ..... 28
Chemical Engineering ..... 22
Chemical and Industrial Engineering ..... 1
Civil Engineering ..... 71
Electrical Engineering ..... 44
Electrical and Industrial Engineering ..... I
Geodesy and Surveying ..... 3
Mathematics ..... 2
Mechanical Engineering ..... 72
Mechanical and Industrial Engineering ..... 5
Naval Architecture and Marine Engineering ..... 2
Medical School:
Doctor of Medicine ..... 159
Law School:
Bachelor of Laws ..... 107
Master of Laws ..... 2
Doctor of Juridical Science ..... 3
Juris Doctor ..... 28
College of Pharmacy:
Bachelor of Science (in Pharmacy) ..... 10
Pharmaceutical Chemist ..... 6
School of Dentistry:
Doctor of Dental Surgery ..... 97
School of Education:
Bachelor of Arts (in Education) ..... 175
Bachelor of Science (in Education) ..... 29
School of Business Administration:
Master of Business Administration ..... 28TABLE VIII. (CONTINUED)
School of Forestry and Conservation:
Bachelor of Science (in Forestry) ..... 13
Master of Science (in Forestry) ..... 3
Graduate School:
Doctor of Philosophy ..... 65
Doctor of Public Health ..... 3
Doctor of Science ..... 6
Master of Arts ..... 311
Master of Arts (in Library Science) ..... 8
Master of Arts (in Municipal Administration) ..... 4
Master of Landscape Design ..... 3
Master of Science ..... 66
Master of Science (in Chemistry) ..... 2
Master of Science (in Engineering) ..... 30
Master of Science (in Public Health) ..... 5
Civil Engineer ..... 2
Electrical Engineer ..... I
Mechanical Engineer ..... I
Special Certificates and Diplomas:
Certificate in Geology ..... I
Certificate in Anesthesia ..... 2
Certificate in Sociology ..... 8
Certificate in Oral Hygiene ..... 24
Certificate in Journalism ..... 10
Certificate in Public Health Nursing ..... 4
Registered Nurse's Diploma ..... 47
Teacher's Diploma ..... 326
Honorary Degrees:

Master of Laws:
Henry William Webber
Master of Arts:
Frederic Wilson Willard
Ossian Cole Simonds
Master of Engineering:
Jesse Gurney Vincent
Doctor of Business Administration:
Henry Sturgis Dennison
Doctor of Engineering:
Herbert Henry Dow
Mortimer Elwyn Cooley

Doctor of Science:
Ross Granville Harrison
Gregory Paul Baxter
Doctor of Letters:
Henry LeRoy Crummer Sir William Alexander Craigie
Doctor of Laws:
Robert Patterson Lamont
Arthur Mastick Hyde
James William Good
Robert Andrews Millikan
Note.-2,469 degrees were conferred during 1928-1929 as compared with 2,447 during 1927-1928. 49 special certificates and 373 nurses' and teachers' diplomas were conferred in 1928-1929, and 45 special certificates and 442 nurses' and teachers' diplomas in 1927-1928. For these same years the numbers of honorary degrees conferred were 15 and 14 respectively.

TABLEE IX. FRESHMAN ADMISSIONS WITHOUT AND WITH DEFICIENCIES I928-1929


[^2]TABLE X. FRESHMAN DEFICEENCIES BY COLLEGES AND SUBJECTS 1928-1929

| Schools and Colleges | Mathematics |  | Science |  | Languages |  | History |  | Totals* |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| L., S., \& A. |  | 2 |  | 30 |  | 24 |  | $\bigcirc$ |  | 56 |
| Mich. | 1 |  | 4 |  | 13 |  | 0 |  | 18 |  |
| Non-Mich. | 1 |  | 26 |  | 11 |  | 0 |  | 38 |  |
| Engineering |  | 68 |  | 32 |  | 15 |  | 4 |  | 119 |
| Mich. | 32 |  | 19 |  | II |  | I |  | 63 |  |
| Non-Mich. | 36 |  | 13 |  | 4 |  | 3 |  | 56 |  |
| Architecture |  | 22 |  | 15 |  | 3 |  | 0 |  | 40 |
| Mich. | 12 |  | 7 |  | I |  | 0 |  | 20 |  |
| Non-Mich. | 10 |  | 8 |  | 2 |  | - |  | 20 |  |
| Pharmacy |  | 0 |  | 3 |  | o |  | 0 |  | 3 |
| Mich. | 0 |  | 1 |  | 0 |  | 0 |  | 1 |  |
| Non-Mich. | 0 |  | 2 |  | - |  | - |  | 2 | . |
| Oral Hygiene |  | 0 |  | 2 |  | 0 |  | 0 |  | 2 |
| Mich. | 0 |  | 2 |  | 0 |  | 0 |  | 2 |  |
| Non-Mich. | 0 |  | 0 |  | 0 |  | 0 |  | - |  |
| Education |  | I |  | 3 |  | 4 |  | 0 |  | 8 |
| Mich. | 0 |  | 0 |  | 2 |  | 0 |  | 2 |  |
| Non-Mich. - | 1 |  | 3 |  | 2 |  | 0 |  | 6 |  |
| All Schools |  | 93 |  | 85 |  | 46 |  | 4 |  | 228 |
| Mich. | 45 |  | 33 |  | 27 |  | I |  | 106 |  |
| Non-Mich. | 48 |  | 52 |  | 19 |  | 3 |  | 122 |  |

*Some freshmen entered with deficiencies in more than one subject and these totals therefore do not agree with the number of freshmen admissions.

TABLE XI. FRESHMAN DEFICIENCIES BY COLLEGES AND UNITS I928-1929

| Schools and Colleges | 1/2 unit |  | 1 unit |  | $11 / 2$ units |  |  |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| L., S., \& A. |  | 0 |  | 30 |  | - |  | 25 |  | 55 |
| Mich. | 0 |  | 5 |  | 0 |  | 13 |  | 18 |  |
| Non-Mich. | 0 |  | 25 |  | 0 |  | 12 |  | 37 |  |
| Engiñeering |  | 38 |  | 30 |  | 17 |  | 18 |  | 103 |
| Mich. | 15 |  | 12 |  | 10 |  | 15 |  | 52 |  |
| Non-Mich. | 23 |  | 18 |  | 7 |  | 3 |  | 51 |  |
| Architecture |  | 9 |  | 11 |  | 6 |  | 5 |  | 31 |
| Mich. | 3 |  | 4 |  | 4 |  | 3 |  | 14 |  |
| Non-Mich. | 6 |  | 7 |  | 2 |  | 2 |  | 17 |  |
| Pbarmacy |  | 0 |  | 3 |  | 0 |  | 0 |  | 3 |
| Mich. | 0 |  | 1 |  | 0 |  | 0 |  | 1 |  |
| Non-Mich. | 0 |  | 2 |  | 0 |  | 0 |  | 2 |  |
| Oral Hygiene |  | 0 |  | 2 |  | 0 |  | 0 |  | 2 |
| Mich. | 0 |  | 2 |  | 0 |  | 0 |  | 2 |  |
| Non-Mich. | 0 |  | 0 |  | 0 |  | 0 |  | - |  |
| Education |  | 0 |  | 2 |  | 0 |  | 5 |  | 7 |
| Mich. | 0 |  | 0 |  | 0 |  | 2 |  | 2 |  |
| Non-Mich. | 0 |  | 2 |  | 0 |  | 3 |  | 5 |  |
| Total |  | 47 |  | 78 |  | 23 |  | 53 |  | 201 |
| Mich. | 18 |  | 24 |  | 14 |  | 33 |  | 89 |  |
| Non-Mich. | 29 |  | 54 |  | 9 |  | 20 |  | 112 |  |

table XII. FRESHMAN WITHDRAWALS

| School or College | 1927-1928 |  |  |  | 1928-1929 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Total Enrollment | Withdrawals for Poor Scholarship | Withdrawals for Other Reasons* | Total Withdrawals | Total Enrollment | Withdrawals <br> for Poor Scholarship | Withdrawals for Other Reasons* | Total Withdrawals |
| L., S., \& A. | 1,098 | 145 | 78 | 223 | 986 |  |  |  |
| Engineering | 223 | 28 | 15 | 223 43 | 986 271 | 119 45 | 65 22 | 184 67 |
| Architecture | 53 | 10 | 5 | 43 I | 271 58 | 45 | 22 | 67 |
| Pharmacy | 24 | 3 | 3 | 15 6 | 58 | 3 | 4 | 7 |
| Oral Hygiene | 25 | $\bigcirc$ | 2 | 2 | 9 25 | 2 | I | 3 |
| Education | 28 | 0 | 2 | 2 | 33 | 4 | 1 | 1 |
| Total | I,45 ${ }^{1}$ | 186 | 105 | 291 | 1,382 | 173 | 95 | 268 |

Note.-During the year 1928-1929, 19.4 per cent of the freshmen withdrew: 12.5 per cent for poor scholarship and 6.9 per cent for other reasons. This compares with 20.0 per cent withdrawing in 1927-1928; 12.8 per cent for poor scholarship, and 7.2 per cent for other reasons. *These totals include withdrawals for reasons other than scholarship at the end of the first semester but do not include withdrawals of this nature at the end of the second semester.

TABLE XIII. STUDY OF FRESHMAN GRADES

| FIRST SEmester 1927-1928 |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| L., S., \& A. | A | B | C | D | E | I | X | Total |
|  | 1,442 | 3,813 | 6,267 | 1,963 | 921 | 118 | 61 | 14,585 |
|  | 9.9\% | 26.1\% | 43.0\% | 13.5\% | 6.3\% | .8\% | . $4 \%$ |  |
| Engineering | 439 | 879 | 1,248 | 348 | 225 | 68 | . . | 3,207 |
|  | $13.7 \%$ | 27.4\% | 38.9\% | 10.9\% | 7.0\% | 2.1\% | - |  |
| Architecture | 55 | 129 | 305 | 95 | 77 | 23 | . | 684 |
|  | 8.0\% | 18.8\% | 44.6\% | $13.9 \%$ | 11.3\% | 3.4\% | - |  |
| Pharmacy | 44 | 72 | 145 | 39 | 24 | .. | $\cdots$ | 324 |
|  | 13.5\% | 22.2\% | 44.8\% | 12.0\% | 7.4\% | . | $\cdots$ |  |
| Oral Hygiene | 40 | 151 | 149 | 9 | .. | . | $\cdots$ | 349 |
|  | 11.5\% | 43.3\% | 42.7\% | 2.5\% | $\cdots$ | . | . |  |
| Education | 16 | 77 | 140 | 69 | 30 | $\cdots$ | . | $33^{2}$ |
|  | 4.8\% | 23.2\% | 42.2\% | 20.8\% | 9.0\% | . | - |  |
| All Colleges | 2,036 | 5,121 | 8,254 | 2,523 | 1,277 |  |  | 19,481 |
|  | 10.4\% | 26.3\% | 42.4\% | 13.0\% | 6.5\% | 1. $1 \%$ | . $3 \%$ |  |
|  |  | SECOND | semester | 1927-1928 |  |  |  |  |
| L., S., \& A. | 1,412 | 3,669 | 5,531 | 1,614 | 700 | 59 | 96 | 13,081 |
|  | 10.8\% | 28.0\% | 42.3\% | 12.3\% | 5.4\% | . $5 \%$ | . $7 \%$ |  |
| Engineering | 479 | 840 | 1,097 | 426 | 223 | 43 | -• | 3,108 |
|  | $15.4 \%$ | 27.0\% | 35.3\% | 13.7\% | 7.2\% | 1.4\% | - |  |
| Architecture | 77 | 13 I | 314 | 78 | 42 | $\pm 8$ | . | 660 |
|  | 11.7\% | 19.8\% | 47.6\% | 11.8\% | 6.4\% | 2.7\% | - |  |
| Pharmacy | 49 | 86 | 79 | 50 | 22 | 3 | 4 | 293 |
|  | 16.7\% | 29.4\% | 27.0\% | 17.0\% | 7.5\% | 1.0\% | 1.4\% |  |
| Oral Hygiene | 14 | 145 | 164 | 28 | .. | .. | .. | 351 |
|  | 4.0\% | 41.3\% | 46.7\% | 8.0\% | $\cdots$ | -• | - |  |
| Education | 17 | 80 | 191 | 53 | 8 | . | . | 349 |
|  | 4.9\% | 23.0\% | 54.7\% | 15.1\% | 2.3\% | . | . |  |
| All Colleges | 2,048 | 4,951 | 7,376 | 2,249 | 995 | 123 | 100 | 17,842 |
|  | 11.5\% | 27.7\% | 41.3\% | 12.6\% | 5.6\% | . $7 \%$ | . $6 \%$ |  |

FIRST SEMESTER 1928-1929

| L., S., \& A. | 1,084 | 3,517 | 5,698 | 1,845 | 819 | 41 | 110 | 13,114 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 8.3\% | 26.8\% | 43.5\% | 14.1\% | 6.2\% | . $3 \%$ | . $8 \%$ |  |
| Engineering | 488 | 1,081 | I,474 | 406 | 294 | 6 I | .. | 3,804 |
|  | 12.8\% | 28.4\% | 38.8\% | 10.7\% | 7.7\% | 1.6\% | . |  |
| Architecture | 104 | 231 | 283 | 96 | 24 | 51 | . | 789 |
|  | 13.2\% | 29.3\% | 35.8\% | 12.2\% | 3.0\% | 6.5\% | $\cdots$ |  |
| Pharmacy | 13 | 51 | 37 | . | . . | 4 | 19 | 124 |
|  | 10.5\% | 41.2\% | 29.8\% | . | $\cdots$ | 3.2\% | 15.3\% |  |
| Oral Hygiene | 28 | 122 | 140 | 10 | - | 9 | $\cdots$ | 309 |
|  | 9.1\% | 39.5\% | 45.3\% | 3.2\% | . | 2.9\% | . |  |
| Education | 19 | 66 | 166 | 109 | 68 | 3 | - | 431 |
|  | 4.4\% | 15.3\% | 38.5\% | 25.3\% | 15.8\% | . $7 \%$ | $\ldots$ |  |
| All Colleges | 1,736 | 5,068 | 7,798 | 2,466 | 1,205 | 169 | 129 | 18,571 |
|  | 9.3\% | 27.3\% | 42.0\% | 13.3\% | 6.5\% | .9\% | . $7 \%$ |  |

TABLE XIII. (CONTINUED)

| L., S., \& A. | - SECOnd |  | SEMESTER 1928-1929 |  |  | I | X - | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | C | D | E |  |  |  |
|  | 1,29 I | 3,620 | 4,88I | I, I56 | 320 | 68 | 40 | 11,376 |
|  | 11.3\% | $31.8 \%$ | 42.9\% | 10.2\% | 2.8\% | . $6 \%$ | . $4 \%$ | 3,480 |
| Engineering | 492 | 855 | 1,314 | 498 | 257 | 64 | . . |  |
|  | $14.1 \%$ | $24.6 \%$ | 37.8\% | 14.3\% | $7.4 \%$ | 1.8\% | . |  |
| Architecture | 106 | 175 | 262 | 80 | 59 | 23 | . | 705 |
|  | $15.0 \%$ | 24.8\% | $37.2 \%$ | II. $3 \%$ | 8.4\% | 3.3\% | . |  |
| Pharmacy | 37 | 25 | 29 | 4 | 8 | . . | . | 103 |
|  | $35.8 \%$ | 24.3\% | 28.2\% | 3.9\% | 7.8\% | . | - |  |
| Oral Hygiene | 30 | 126 | 200 | 36 | . | - | $\ldots$ | 392 |
|  | 7.7\% | $32.1 \%$ | $51.0 \%$ | 9.2\% | . | . | . |  |
| Education | 22 | 77 | 201 | 63 | 34 | . | 8 | 405 |
|  | 5.4\% | $19.0 \%$ | 49.6\% | $15.6 \%$ | 8.4\% |  | 2.0\% |  |
| All Colleges | 1,978 | 4,878 | 6,887 | 1,837 | 678 | 155 | 48 | 16,461 |
|  | $12.0 \%$ | 29.6\% | $4 \mathrm{r} .9 \%$ | II. $2 \%$ | 4.1\% | . $9 \%$ | . $3 \%$ |  |

Note I.-A-Excellent; B-Good; C-Fair; D-Passed; E—Not Passed; I—Incomplete; X-Absent from Examination. I and X may be made up.

Note 2.-The above study is based upon the records of freshmen in the University during 1928-1929, excluding those students who enrolled for the first time at the beginning of the second semester.

The Scholarship Chart.-This year, as before, it has been a difficult task to secure complete and accurate lists of the members in the various fraternities and sororities. The lists were signed by both the president for the current year and for the year following, but this system does not seem to produce accurate lists at the outset. Accuracy can be obtained only after the lists have been checked with the report submitted earlier in the year to the Dean of Students and with the chapter roll in the Michiganensian.

Many of the discrepancies in the lists have been, apparently, unintentional, but an occasional omission of several outstandingly poor students makes the rather extensive checking seem worth while. The lists were in better condition this year than last, and this would seem to indicate that the students as a whole are beginning to realize that an originally correct list saves time and effort for everyone concerned with the same final outcome as that gained by a carelessly recorded or intentionally incorrect report.

Only one fraternity group asked to see the calculations, and their representative agreed with the published rating after going over the tabulated sheet showing the grades of each member in the fraternity. These tabulated sheets showing the grades for each member in the fraternities are on file in the Registrar's Office and are shown to any group upon request.

Grades for the Scholarship Chart were obtained from the recorders in the various offices and the Registrar thanks them for their very ready co-operation in obtaining the grades. The different grading systems in use in the University make it exceedingly difficult to reduce the grades in all schools to a common level for comparison and make the results somewhat meaningless. The Registrar at Clark University, Worcester, Massachusetts,
has just forwarded to this office a report of a committee on "The Working of the Present Grading System." The system in use at Clark University requires that students be listed in order of Rank based on the instructor's record. The essential characteristic of the system is the assumption that the "rank" of a student as compared with other students in the class represents his achievement more accurately than a "grade," the meaning of which is known to vary with instructors. This system is in the experimental stage at Clark and may not be successful or may not in any event be suited to the situàtion at the University of Michigan. It is interesting to note that other universities are experiencing difficulties with grading systems which are not adequate to meet all needs.

## EDITORIAL OFFICE

Publications.-In order to present an accurate account of the work of the year July I, 1928, to June 30, 1929, which is covered, in the large, by Volume XXX of the University of Michigan Official Publication, it is necessary to include certain publications delivered after June 30, and forming part of Volume XXXI.

This situation arises from the fact that although the number of publications submitted during the year 1928-1929 was greater than in previous years, the number that could be included in Volume XXX was limited, by the second-class postal regulation, to one a week or fifty-two in the year. This encroachment of the work of one year upon the bulletin numbers of the year following has been occurring for the past few years. To provide for this accumulated overflow and to make room within future annual volumes for the increased number of publications submitted annually, the postal regulation has been changed, beginning with No. 4 of Volume XXXI, to read: "Issued semi-weekly during the months of March to August, and weekly during the months of September to February."

## VOLUME XXX

Volume XXX of the Official Publication contained 52 bulletins, of which the following 46 went through the Editorial Office. Bulletins coming through this office for the first time are in italic.

| Serial No. | Pages |
| :---: | :---: |
| Education, School of: |  |
| University High School (Reprint) ................................ 11 | 28 |
| Friday and Saturday Classes in the School of Education .......... $4^{46}$ | 12 |
| Four-Year Curriculum in Physical Education for Men and Women 5I | 32 |
| Engineering and Architecture, Colleges of: |  |
| Announcement ................................................... 29 | 262 |
| Proceedings of the Fourteenth Annual Conference on Highway Engineering ....................................................... 9 | 304 |
| Chemical Engineering-Graduate Courses and Undergraduate Programs ................................................................ 17 | 48 |
| Proceedings of the Second Annual Conference on Highway Transport ................................................................... 24 | 120 |

Serial
No. Pages
Extension Division:
Library Extension Service ..... 28
Extension Credit Courses ..... 16
Public Health Education Program ..... 40
High School Debating League ..... 48
Co-operative Plan for Community Center Service in Michigan ..... 16
Forestry and Conservation, School of:
Announcement ..... 44
Law School:
Announcement ..... 47 ..... 64
Literature, Science, and the Arts, College of: Bulletin of the Department of Landscape Design ..... 48 ..... 36
Medical School:
Announcement ..... 35 ..... 112
University Hospital School of Nursing ..... 32
Pharmacy, College of:
Announcement ..... 76
Summer Session:
Complete Announcement ..... 224
Abridged Announcement, Campus Edition ..... 32
Abridged Announcement (Corrected reprint) ..... 32
Biological Station ..... 24
Courses in Library Science ..... 8
Law School ..... 20
Geology and Geography Field Courses in Kentucky ..... 12
College of Engineering, Advanced Courses ..... 32
Courses in Education ..... 36
Classical Languages and Literatures (Reprint) ..... 12
Courses in Public Health (Reprint) ..... 8
Business Administration (Reprint) ..... 8
Department of Speech ..... ${ }^{16}$
Athletic Coaching, Physical Education, and Administration ..... 32
Courses in Physical Education for Women and Health Education ..... 8
Courses in Physics and Symposium on Theoretical Physics ..... 16
Conferences and Non-Credit Courses for Superintendents, Super- visors, Principals, and Teachers ..... 8
Miscellaneous:
Register ..... 452
Annual Report of Division of University Inspection of High Schools and List of Accredited Schools ..... 48
Faculty Directory ..... 92
Report of the University Health Service (Preprint) ..... 20
General Register (Reprint) ..... 2,196
Barbour Scholarships for Oriental Women ..... 16
Journal of the Michigan Schoolmasters' Club ..... 272
Michigan Schoolmasters' Club Official Program ..... 32
The President's Report ..... 416
Bulletin of General Information ..... 68
"Michigan Night" Radio Speeches ..... 236

The bulletins in Volume XXX that did not go through the Editorial Office ( 420 pages) are:
Financial Report of the University of Michigan (No. 12), 72 pp .
Vocational Information-A Bibliography for College and High School Students (No. 15), 240 pp . This should not have been included in the Official Publication; other bulletins of the kind will be issued in a separate series.
Report of the Director of the Museum of Zoology to the Board of Regents (No. 16), 48 pp.
Death Notices (No. 23), 24 pp. This bulletin is to go through the Editorial Office in 1929-1930.
The Non-Resident Student at the University of Michigan (No. 33), 12 pp. The copy for this was revised by the Editorial Office.
Michigan's University Today-An Address to the Legislature of 1929 (No. 34), 24 pp .

## volume xxxi



These 74 publications represent 6,956 pages of which 4,196 pages were put through the complete processes of editing and proofreading; 2,332 pages were reprints, requiring only minor corrections in copy and reading of page proof; and 428 pages represent editorial reading of page and galley proof.

Editing.-It seems pertinent here to describe in some detail the work done and the service rendered by what we term our general process of editing.

In preparing bulletins six months or a year in advance of their actual date, much foresight is necessary. Therefore, it was particularly fortunate when this office was authorized to co-operate in the proofreading of the Regents' Proceedings weeks ahead of the time they are generally distributed. While rendering this service the usefulness of the Editorial Office in return was materially increased through early access to such pertinent information as faculty titles, promotions, leaves of absence, and new scholarships, loan fundś, and prizes.

This information is carefully noted in the faculty file as well as in what is called the change and correction file, a separate section of which is kept for each bulletin. The latter file also contains notations of any errors or inconsistencies that have been found in the announcements during the year.

By these means, the Editorial Office makes it its business to keep abreast of all developments in the organization: new facilities, such as Mosher-Jordan Halls and the School of Music; changes, such as in the accepted date of the University's establishment, in fees, in the cost of living in Ann Arbor, in admission requirements, particularly for freshmen and on combined curricula, faculty promotions and resignations. For scholarships, loan funds, research funds, and prizes, the Editorial Office is striving to develop a permanent record that in time may be the most complete and accessible on the Campus.

Several years' experience, with the copy as turned in by the various offices and the regular occurrence of certain kinds of errors and inconsistencies, has shown the necessity of additional responsibility being shouldered by the Editorial Office, if the official bulletins are to have a just claim to reliability. All copy is read word for word, first for meaning-clearness of statement and consistency with duplicate statements appearing elsewhere in the publications; and second, for style-punctuation, spelling, and diction. Additions of new facts, or corrections or deletions of old, are made from the memory of the editor, the Regents' Proceedings, the faculty file, and the change and correction file.

In addition to this reading for style, meaning, and changes in fact, certain other steps are taken, some of which involve individual processes. The calendar is scrupulously checked by one person, who assumes full responsibility for its correctness. The faculty list is checked for names, degrees, and titles; lists of students, when included, are referred to the Diploma Clerk in the Secretary's Office, and summaries of students to the Statistician in the Office of the Registrar. Each course listed under a program of study is checked, for number, title, credit, and semester, with the description of that course in the Announcement of the School or College that offers it. Under the lists of courses by departments the titles of the faculty and the spelling of their names are also checked; and where courses are included which are given in another School or College, such courses are checked with the corresponding courses in the Announcement of the School or College that offers them. All references to pages, sections, courses; all alphabetical and numerical lists; all arithmetical processes; all footnotes
are verified. All days and dates are verified and checked. Copy for covers is provided. The copy is marked for type and set-up; directions are given, if any are required, for extra copies for the General Register or for reprints. Tables of contents and indexes are prepared. By these means each bulletin is made to give a more accurate account of the courses, facilities, and requirements, not only within its own division, but in relation to other divisions and to the University as a whole.

The bulletins originating in the Editorial Office, in contradistinction to those which were submitted by other departments, were, this year: the Register of Faculty and Students, the General Register, the Bulletin of General Information, and the Faculty Directory.

In the Register of Faculty and Students, the list of faculty was given a much-needed, thorough check, and a rearrangement, based on a study of the practices in other institutions, was made.

The first General Register, in which are bound together the Bulletin of General Information, the Announcements of the several Schools and Colleges, and the Register of Faculty and Students, was issued in 2 volumes, 2,196 pages, as No. 18 of Volume XXX. The gathering of the 16 separate bulletins and the pasting in of the table of contents and 16 half-titles, and the sewing of the 2 large volumes, presented certain difficulties as a new project which will be lessened for the future by this year's experience. Experience has indicated that a large general index at the end of Volume II would be of value, and steps will be taken to provide this.

The Bulletin of General Information was subjected to a complete revision this year because of the proposed establishment of the University College; and then to a second rearrangement when the establishment of the new unit was postponed. The bulletin was, therefore, much delayed. Its size was slightly larger because of additional matter on fees and graduation requirements, and a larger index.

The new bulletin of the Department of Speech for the Summer Session, and the new Announcement necessitated by the School of Music becoming a unit of the University, were given the extra attention required by most new bulletins. Much time is usually required for the reorganization of new copy submitted to the office, and considerable time is necessary for consultations with the authors to clear up inconsistencies and secure acceptance of suggestions. Frequently such complete reorganization is necessary that much of the copy must be typed before it can be submitted to the printer.

The general revision of the administrative publications, as entrusted to this office at its organization, has gradually been effected, as time and opportunity have permitted, in practically all the bulletins now going through the office. This year the Bulletin of the Department of Landscape Design and that for the Field Courses in Geology and Geography were revised; and indexes were supplied for two bulletins that had never had them. 'A matter involved in the change from the Catalogue to the Bulletin of General Information was settled by the final placement of the material on the Scope of Preparatory Work (pages 124-135 of the Catalogue for 1926-1927).

This material was included in the List of Accredited Schools and the Report of the Division of High School Inspection, which goes direct to the high school principals, who are chiefly concerned.

Proofreading.-In this period, approximately 1,600 galleys of proof and 6,900 pages of proof were put through the various proofreading processes. The reading of the galley is done by a proofreader and a copyholder, questions pertaining thereto are then cleared up, and the galleys submitted to the departments concerned. The reading of page proof includes not only a reading of every line in which a change has been made, and a checking of the first two words of all lines to be sure that no line of type has been lost or misplaced by the printer; but also a reading word for word. The final O.K. involves chiefly the checking of front and back matter; verification of page numbers, rumning heads, page references, and calendar; looking over for spacing and alignment; verification of all alphabetical or numerical listings.

In the case of the Announcement of the College of Literature, Science, and the Arts, the Announcement of the Colleges of Engineering and Architecture, the Announcement of the Graduate School, and the two Special Engineering Announcements, the various department heads are called in to approve the galley proofs, and it should be mentioned here that at such times, with such distractions as typing, an unusual number of phone calls, people coming in and out, conferences with the men who are reading the galleys, the present editorial room is so noisy as to reduce efficiency in both editing and proofreading. This might be remedied by the division of the office into at least two rooms by means of sound-proof partitions. This year the heaviest burden of proofreading was sustained from February through August. An effort is being made, with the co-operation of some of the divisions, to distribute this load more evenly, and to insure better service next year, by scheduling as many bulletins as possible in the early fall.

A number of glaring and trouble-making misprints that have occurred in the bulletins this year, creeping in at the press after the final O.K. of this office on the page proof, have led to some correspondence with the printer and his promise of more particular attention in the future to this phase of his responsibility. It should also be stated that, while the general proofreading service of the printer has been satisfactory enough as a mechanical comparing of copy and proof, such an unthinking following of copy does not constitute competent proofreading.

General Service.-The faculty card file, compiled from the Register of Faculty and Students, amended by prompt entries from the Regents' Proceedings and the Budget, and sent out each year to the individual members of the Faculty in order to be approved for details and for new degrees, was this year put in excellent shape. This serves, on the one hand, as basic copy for the new edition of the Register of Faculty and Students; on the other hand, as an authoritative, up-to-the-minute check on academic
titles in all other administrative bulletins, including the Regents' Proceedings themselves.

In the preparation of copy for the Register, much difficulty has been experienced with the classification of research assistants and major administrative assistants. The exact definition of a few titles, with fixed specification of the rank carried, would relieve the confused situation. The problem concerning major administrative assistants will doubtless be solved with the completion of the current investigation by the Bureau of University Research.

A master file of courses, to provide a card record of every course given in the University so that its description in all bulletins may be kept consistent, is well under way. Its compilation has revealed a disconcerting tendency on the part of the faculty to change course numbers overnight, sometimes for the slightest reasons; with the result, in some cases, that the same number stands for as many as three different courses within four or five years. The statement in the Literary Announcement that the oddnumbered course is given the first semester and the even-numbered in the second has caused the number of a course or two to be changed back and forth from odd to even, merely because of a change in the semester it is offered. Two needs are indicated: (1) some study of the various numbering systems on the Campus, with recommendations for their clarification and co-ordination; and (2) the delegation of power to some committee, whose approval will be necessary before course numbers can be changed.

The cut file installed this year prevents much lost motion searching for cuts in the offices of the various deans and at the press; and it offers an additional service to all units of the University, in that some of the cuts owned by one department are available for use by other departments.

Printing.-Certain minor improvements have been made during the year, such as the use, wherever possible, of Garamond bold face type, with its lighter, more appropriate lines; and the use of this font in italic eightpoint capitals for running heads. The use of Ronaldson type in the place of "calendar" has been extended; and some improvement has been obtained in the placement of the type page. No standard typographical form can be advised for all the bulletins until such time as the press widens its range of bold face type; and no urgent recommendation can be made to them while the printing situation remains uncertain.

Vouchers covering the printing charges on the Official Publication have for the first time this year passed through this office. The responsibility for the O.K.ing of these charges has been borne, however, as in the past, by the Superintendent of Printing and Binding; the check by this office being merely supplemental. Incidentally our checking has led to the discovery of a few errors that would not otherwise have been detected, but its chief benefit has been to give this office a knowledge of the cost of various operations, which information should result in savings in the future.

Certain facts would seem to indicate that the establishment of a Uni-versity-owned printing plant would be a measure of economy. Beyond question there is a real need for a study, by a printing expert, of the present printing situation.

We wish also to suggest again the comparative ease and definite advantages of establishing a "University of Michigan Press," which, whether all or part or none of its printing were done in a university $\operatorname{printing~plant,~}$ would, by merely gathering together under its name all the now scattered publications of the University, bring efficiency and dignity to the University of Michigan's publishing activities.

Respectfully submitted,
Ira M. Smith, Registrar.


[^0]:    *Duplicates within each School or College between sessions have been deducted.

[^1]:    *Of these students, four reside in Canada but take work in Detroit.
    $\dagger$ The 97 duplicates are duplications between extramural and resident students.

[^2]:    Note-12.0 per cent of all Michigan freshmen and i 7.4 per cent of all non-Michigan freshmen entered with deficiencies.

